

Embrace Judaism * Foster Connection * Encourage Innovation

14330 Travilah Road Rockville, MD 20850-3527 www.bethami.org (301) 340-6818 (301) 738-0094 Fax

Machane TBA (religious school) (301) 340-8335

Gan Ami (preschool) (301) 762-5594

Gary Pokras Senior Rabbi

Baht Yameem Weiss Rabbi

Larry Eschler Cantor

Debbie Ezrin

Executive Director

Shelly Gordon
Program and Engagement
Director

Kim Roberts, RJE Director of Education

Paula Sayag, Ph.D.

Early Childhood Director

Jack A. Luxemburg, D. Min. Rabbi Emeritus

Lauren Bogart President

Payment Policies for Gan Ami School Year Tuition As of March 15, 2024

- Registration fee is paid per child at the time of registration and is non-refundable.
- Tuition for core school classes and ongoing extended care is paid in 10 equal installments, beginning July 15 before the start of the school year and ending on April 15.
- Annual Security Fee is paid per family with the first tuition installment on July 15 and is non-refundable.
- Monthly tuition payments will be scheduled on the 15th of each month, July to April, by Temple Beth Ami in the guardian's ShulCloud account using the method of payment (credit card or ACH) used at the time of Registration. Please note: All payments scheduled on credit cards will incur a 3% processing fee.
- If a change in method of payment is needed at any time, the parent is responsible for contacting Esther Abelson at est@bethami.org directly.
- Full tuition payments are due even if a child does not attend class or school is closed for any reason.
- An overdue balance will trigger an email to the guardian(s) with a
 deadline to rectify the account. If the account is not current by
 the deadline given, then the child may be immediately dismissed
 from school.
- If a parent withdraws a child from school at any time for any reason, then there will be no refunds of tuition paid, but no further tuition will be due.
- Each change to a child's pre-set extended care schedule will result in a \$50 administrative fee, which will be automatically charged to the method of payment (credit card or ACH) used at the time of Registration.
- Drop-in extended care fees will be processed through the family's ShulCloud account at the time the additional service is provided. These fees will be charged to the method of payment (credit card or ACH) used at the time of Registration.

If you have any questions regarding these policies, please contact <u>Paula Sayag</u>, Director of Early Childhood, or <u>Debbie Ezrin</u>, Executive Director. If you have questions regarding bills, payments, or methods of payment, contact <u>Esther Abelson</u>, Bookkeeper.