



MACHANE TBA ZOOM GUIDELINES FOR STUDENTS

1. Zoom links will never appear on our website. They will only be sent to you by email.
2. Please do not, under any circumstances, share a TBA Zoom link with anyone outside of our congregation.
3. Please do not, under any circumstances, post or share a TBA Zoom link or photograph or video of a TBA Zoom screen on social media or a web page
4. No pictures or videos may be taken of Machane TBA Zoom calls.
5. All Machane TBA Zoom links have a password. Please keep the password handy in case you need it to enter the meeting.
6. All Machane TBA classes and activities use “waiting rooms.” When you log into the meeting, you will be held in the waiting room before being admitted. *Our staff will only admit people who we can identify.* Please log in 10 minutes prior to the start time and be patient as they process those in the waiting room.
7. **We will only admit people we can identify into meetings.** Therefore, please make sure to have your correct first and last names listed before signing into a meeting. We cannot guarantee your admittance if we can't verify who you are. Please watch this [easy to follow video](#) to learn how to change your name on Zoom.
8. As a second level of authentication, we ask students to join our Zoom events **with their video camera turned on.** If we cannot confirm your ID immediately through video, you may be removed from the class. Kehillah (community) is a significant part of our program, and it helps students make stronger connections by keeping cameras on for the duration of the class. For these reasons, we strongly encourage cameras to be kept on. Please reach out to your child's teacher if this is a concern for your child.